MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, MAY 11, 2026

BE REMEMBERED: That on Monday, May 11, 2026, the Marshall County Council met at a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of President Tim Harman. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier.

The meeting streamed live at http://www.youtube.com/@MarshallCountyIN, James Masterson gave the Invocation, the Pledge of Allegiance was said, and noting a quorum was present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

ATTORNEY REPORT

Attorney Lebbin did not have any business to report.

SUBCOMMITTEE REPORTS

Budget & Finance: President Harman stated that a subcommittee meeting was not held.

Highway: The subcommittee members held a meeting and discussed the Republic First National equipment proposals. The subcommittee will be meeting on May 22nd.

Job Classification & Compensation: The subcommittee members held a meeting, topics discussed included review of the following requests:

Department	Position	Summary of Request
Sheriff's Dept.	Communications Supervisor	Updated job description reviewed. The classification remains a CPOLE 5.
Extension Office	Secretary / Office Manager	Updated job description reviewed. The classification remains a COMOT 3.
	Secretary / Support Staff	Reduce from two employees to one employee in 2027.
	Technology & Communications Coordinator	The new job description classified as COMOT 3.
EMA	Deputy Director – Part time	Subcommittee did not recommend adding an additional employee in 2027.
Surveyor	First Deputy CAD/GIS Specialist Chief Surveyor Tech	Job description submitted to Waggoner Irwin Scheele for evaluation.
Superior Court 3	Clerk	Job description submitted to Waggoner Irwin Scheele for evaluation.
Clerk's Office	Interim Deputy Clerk	Employee retiring; allow three weeks for training.

Probation Dept.	Counselor	Requesting an increase the hours worked from 35 to 40 per week.
Weights & Measures	Interim Inspector	Employee retiring; allow for training.

It is the recommendation of the subcommittee to amend the job description and salary ordinances.

Ordinance 2026-9(2): An Addendum to Ordinance 2025-29B Adopting County of Marshall, Indiana Job Descriptions: **Brandon Schadek moved, second by James Masterson, to approve Ordinance 2026-9(2): An Addendum to Ordinance 2025-29B Adopting County of Marshall, Indiana Job Descriptions updating the Probation Counselor position. Motion carried 7-0.**

Ordinance 2026-6(2): Amending Salary Ordinance 2025-30: **Greg Compton moved, second by Brandon Schadek, to approve Ordinance 2026-6(2): Amending Salary Ordinance 2025-30 as follows:**

- **Clerk of the Circuit Court / Fund 1000-001 Clerk of the Circuit Court**
  Adding 1 Interim Deputy Clerk, from July 13, 2026 through August 3, 2026.
- **Marshall County Probation Department/ Fund 1000-273 Probation Department**
  Adjusting 1 Counselor from 1890 hours to 2160 hours
- **Marshall County Weights and Measures / 1000-308 Weights and Measures**
  Adding 1 Weights & Measures Inspector

Motion carried 7-0.

CENDER DALTON MUNICIPAL ADVISORS

Cender Dalton Municipal Advisors Managing Partner Steve Dalton discussed the current Local Income Tax rate of 1.25%, explaining 0.25% is dedicated as special revenue for the jail bond payment. The bond will be paid in full in 2027 and he discussed the option to implement a tax rate of 0.25% for jail operations.

Advisor Dalton presented a Wheel Tax (I.C. 6-3.5-5) & Excise Surtax (I.C. 6-3.5-11) Overview, prepared by Purdue University Local Technical Assistance Program. The purpose of the local taxes is to fund the construction, reconstruction, repair, or maintenance of county road facilities. All counties are eligible to adopt both taxes. Both taxes must be adopted by September 1st to go into effect on January 1st of the following year. He explained that to receive a larger pool of Community Crossing grant dollars, the county needs to have "more skin in the game."

The third item Advisor Dalton discussed was legislative changes that delayed the new local income tax from 2027 for 2028 to 2028 for 2029.

SHERIFF'S DEPARTMENT

CHIRP Grant Request: Sheriff Matt Hassel requested permission to apply for the Comprehensive Highway Injury Reduction Program (CHIRP), a federally funded grant through National Highway Traffic Safety Administration (NHTSA). The funding allows officers to work additional hours focused on traffic violations, occupant protection laws, and impaired driving enforcement all to make Marshall County roadways safer. This is a multi-agency effort which includes Bremen, Bourbon, Argos, Culver, Plymouth, and Marshall County police departments. Marshall County will serve as the host agency, and the Auditor's Office will be the fiscal agent to distribute funds received by the Indiana Criminal Justice Institute (ICJI) to the participating departments. **Will Patterson moved, second by Brandon Schadek, to allow the Sheriff's Department to apply for the Comprehensive Highway Injury Reduction Program as presented. Motion carried 7-0.**

County Sheriff's Reports of Receipts and Distribution of the Commissary Fund: **Greg Compton moved, second by Nicole Cox, to accept the County Sheriff's Reports of Receipts and Distributions of the Commissary Fund for the Period of January 1, 2026 through March 26, 2026, as presented. Motion carried 7-0.**

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Holiday requested permission to apply for Section 5311/5339 Rural Public Transit, FTA/INDOT funding. She stated the Section 5311 operating budget for 2027 is $726,822. The estimated revenue is $64,000, federal share is $331,411 and a local match of $331,411, including the state share of $56,936.

The grant application will also include a Section 5339 capital projects request for $269,000 to purchase one replacement low-floor minivan, one replacement medium transit bus, and one expansion low-floor minivan. The grant is 85% federally funded ($229,250) with a 15% match ($39,750). The required matching funds will be secured by Marshall County Council on Aging. **Brandon Schadek moved, second by Deborah Johnson, to approve the Filing of a CY2027 Application for a Grant under Section 5311/5339 of the Federal Transit Act, as presented. Motion carried 7-0.**

COUNCIL ITEMS

Ordinance 2026-1(5) Additional Appropriations**:** The Auditor posted the Notice of Proposed Additional Appropriation on Gateway, the county website, and bulletin boards on April 22, 2026.

LIT Special Purpose (1114): **Nicole Cox moved, second by Greg Compton, to approve the additional appropriation request of $102,763 into Repair Buildings & Structures. Motion carried 7-0.**

Local Public Health Services (1161): **James Masterson moved, second by Deborah Johnson, to approve the additional appropriation request of $2,557.51 into Repairs and Maintenance. Motion carried 7-0.**

MVH and MVH Restricted: **Deborah Johnson moved, second by Nicole Cox, to approve the appropriation requests as follows:**

MVH	**Advertised**	**Approved**
Bituminous 1176-531	**-$51,000.00**	**-$51,000.00**
Highway Equipment 1176-533	**$51,000.00**	**$51,000.00**
Group Health Insurance 1176-533	**-$3,500.00**	**-$3,500.00**
Employer PERF 1176-530	**-$21,610.58**	**-$20,208.78**
Employer PERF 1176-531	**-$67,652.82**	**-$66,152.61**
Employer PERF 1176-533	**-$89,263.40**	**-$86,361.39**
MVH Restricted		
Group Health Insurance 1173-533	**$3,500.00**	**$3,500.00**
Wages-Area Leaders 1173-535	**-$320,000.00**	**-$281,746.49**
Wages-Area Leaders 1173-531	**$320,000.00**	**$281,746.49**
Wages-Road Foreman 1173-535	**-$27,000.00**	**-$22,856.48**
Wages-Road Foreman 1173-531	**$27,000.00**	**$22,856.48**
Wages-Heavy Equip Op 1173-535	**-$240,000.00**	**-$207,820.66**

Wages-Heavy Equip Op 1173-531	**$240,000.00**	**$207,820.66**
Employer PERF 1173-535	**-$70,000.00**	**-$61,512.73**
Employer PERF 1173-531	**$70,000.00**	**$61,512.73**
Other Operating Supplies 1173-535	**-$5,000.00**	**-$5,000.00**
Other Operating Supplies 1173-531	**$5,000.00**	**$5,000.00**
Stone, Gravel, Aggregates 1173-535	**-$212.67**	**-$212.67**
Stone, Gravel, Aggregates 1173-531	**$212.67**	**$212.67**
Bituminous 1173-535	**-$400,000.00**	**-$396,723.45**
Bituminous 1173-531	**$400,000.00**	**$396,723.45**
Road Signs 1173-535	**-$19,935.27**	**-$19,935.27**
Road Signs 1173-531	**$19,935.27**	**$19,935.27**
Employer Social Security 1173-536	**-$40,000.00**	**-$34,460.75**
Employer Social Security 1173-533	**$40,000.00**	**$34,460.75**
Group Health Insurance 1173-536	**-$40,000.00**	**-$40,000.00**
Group Health Insurance 1173-533	**$40,000.00**	**$40,000.00**
Vehicle Maint. Supplies 1173-536	**-$163,475.35**	**-$148,909.87**
Vehicle Maint. Supplies 1173-533	**$163,475.35**	**$148,909.87**

Motion carried 7-0.

GAL/CASA (1213): **James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of $3,119 into Capacity Building Grant Services. Motion carried 7-0.**

Ordinance 2026-4(2) Solid Waste Management Additional Appropriations**:** The Auditor posted the Notice of Proposed Additional Appropriation on Gateway, the county website, and bulletin boards on April 17, 2026.

Solid Waste Management: **Greg Compton moved, second by Will Patterson, to approve the additional appropriation request of $156 into Postage, $5,700 into Communications, $4,000 into Equipment Repair, and $1,654.85 into Site & Facility Improvements.**
Motion carried 7-0.

Ordinance 2026-2(4): Transfer of Appropriations**:**
LIT Special Purpose (1114): **James Masterson moved, second by Deborah Johnson, to approve the transfer of $70,000 from 911 Equipment Lease into Equipment Maintenance Contract. Motion carried 7-0.**

MVH Restricted (1173): **Nicole Cox moved, second by Deborah Johnson, to approve the transfer of $20,000 from Wages-Area Leaders into Wages-Overtime. Motion carried 7-0.**

Minutes of April 13, 2026: **Nicole Cox moved, second by James Masterson, to approve the meeting minutes of April 13, 2026, as presented. Motion carried 7-0.**

Lebbin Law Invoice: **Will Patterson moved, second by Brandon Schadek, to approve the submission of Lebbin Law invoice #2007 in the amount of $450. Motion carried 7-0.**

Cender Dalton Invoice: **James Masterson moved, second by Will Patterson, to approve the submission of Cender Dalton invoice #12612 in the amount of $343.75. Motion carried 7-0.**

Abatement Requests: Council members assigned compliance review of the abatement requests as follows: Houin Farm/Homestead Dairy by Greg Compton and Center Street/Faulkner Fabricating by Will Patterson.

PUBLIC INPUT

The attendees did not have public input.

ADJOURNMENT

With no further business coming before the Council, **the meeting adjourned at 6:25 p.m. upon motion by Nicole Cox, second by Greg Compton. Motion carried 7-0.**

Tim Harman, President	Will Patterson
Nicole Cox, Vice President	Brandon Schadek
James Masterson	Greg Compton
Deborah Johnson	Attest:
	Angela C. Birchmeier, Auditor