MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
SEPTEMBER 8, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Tuesday, September 8, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. The Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Additional Paving Project Bid Award: Highway Department Clerk Denise Campbell stated that two paving projects were advertised on August 1st, three bids were received and opened on August 17th for the following projects: 7th Road, Fir Road to State Road 331, and 12B Road, from US 30 to County Line Road, as follows:

	Milestone Contractors	E&B Paving	Brooks Construction	Phend & Brown
7th Road	$299,996.05	$272,315.90	$271,472.00	$243,259.80
12B Road	$360,049.50	$332,394.00	$319,667.50	$289,332.00
Total	**$660,045.55**	**$604,709.90**	**$591,139.50**	**$532,591.80**

Clerk Campbell explained that Superintendent Peters is recommending the Commissioners award the project to Phend & Brown, subject to Council approval of funding.

Adam Faulstich moved, second by Jesse Bohannon, to approve awarding the contract to Phend & Brown in the amount of $532,591.80, pending Council approval of funding. Motion carried 3-0.

Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana: No updates provided.

Ronson Equipment: Clerk Campbell presented an Equipment Lease between Marshall County Highway Department and Ronson Equipment Company for a Develon DX225LC-8 excavator for a one-month period beginning August 25th at the monthly rate of $6,000 for ratification. The leased equipment is necessary for the replacement of a larger culvert. **Jesse Bohannon moved, second by Adam Faulstich to ratify the Equipment Lease with Ronson Equipment Co., as presented. Motion carried 3-0.**

Community Crossing 2026-02: Clerk Campbell stated the close out documents were submitted to INDOT last week. The final cost was $1,242,460.90 ($993,968.72 – INDOT and $248,492.18 County). A refund was issued to INDOT in the amount of $689.63.

Community Crossing 2027: Clerk Campbell stated the Call for Projects is open with the submission deadline on September 30th. A financial commitment letter will need to be approved in the amount of $250,000, with the understanding any overruns will be the responsibility of the County. The total grant will be in the amount of $1,250,000. The following projects are being submitted for approval:

Donnybrook Subdivision
3rd Road, State Road 331 to Elm Road
Elm Road, 3B Road to Town Limits

Adam Faulstich moved, second by Jesse Bohannon, to allow the Highway Department to apply for the Community Crossings 2027 Grant in the amount of $1,250,000. Motion carried 3-0.

Jesse Bohannon moved, second by Adam Faulstich, to sign the Letter of Support and send the Letter to Council for approval. Motion carried 3-0.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. Clerk Campbell stated that a scope meeting has been scheduled for September 14th.

Bridge 231, Center Street, Bremen: The date of letting is 2030. No updates provided.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. The date of letting is 2029. No updates provided.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase IIA: DES No. 2101055. Clerk Campbell stated that the project will be closing.

Bridge Inspections 2026-2029: DES No. 2300183. Clerk Campbell stated that the Purchase Order was issued on September 2nd in the amount of $151,967.06. Superintendent Peters sent the Notice to Proceed to USI Consultants and INDOT on September 3rd reflecting work can begin on October 1st.

Bridge 173, 18B Road over Tippecanoe River: No updates provided.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Bridge 232, Randolph Street: No updates provided.

Mill Pond Dam Improvements: No updates provided.

Road Program: Clerk Campbell stated reclaiming on 12B Road, from US 30 to County Line, has been completed and primed. A section of Apple Road was done as well. The crew has been working on patching, repairing washouts, and cleaning up brush. A culvert was replaced on 12B Road, off US 30 in two locations. She stated that paving continues on 14th Road, west of Fir Road to Gumwood Road; Elm Road to Fir Road has been completed.

Department Hours: Clerk Campbell stated that the Highway Department has resumed normal hours starting today.

BUILDINGS & GROUNDS

Public Hearing: County Building HVAC Controls Project: Attorney Sean Surrisi explained that pursuant to Resolution 2025-11: A Resolution of the Marshall County Board of Commissioners Adopting the Provisions of Indiana Code 5-23-1 *et seq.* Regarding Public Private Agreements, the Buildings & Grounds Supervisor was able to meet with D.A. Dodd, LLC, to negotiate the terms of the County Building HVAC Controls Public-Private Agreement. Attorney Surrisi stated the Agreement has been properly advertised and was available for viewing prior to the public hearing today.

Buildings & Grounds Supervisor Billy Schoff explained the D.A. Dodd, LLC, Quote Number: PP77680 is in the amount of $136,000 and includes a 5-year warranty on the control and 1-year warranty for remaining parts. Supervisor Schoff further explained that the current controls have proprietary software and the proposed new controls may be accessed by any vendor. Due to the higher cost, it was determined to utilize a VPN (virtual private network) rather than cloud storage.

Jesse Bohannon moved, second by Adam Faulstich, to open the public hearing on the County Building HVAC Controls Public-Private Agreement. Motion carried 3-0.

The attendees did not have public input on the County Building HVAC Controls Public-Private Agreement.

Adam Faulstich moved, second by Jesse Bohannon, to close the public hearing on the County Building HVAC Controls Public-Private Agreement. Motion carried 3-0.

Jesse Bohannon moved, second by Adam Faulstich, to approve the County Building HVAC Controls Public-Private Agreement with D.A. Dodd, LLC, in the amount of $136,000, as presented. Motion carried 3-0.

HEALTH DEPARTMENT

Injury Prevention Program: Health Department Administrator Jackie Franks presented a request to apply for the Injury Prevention Program. She stated that a maximum of $10,000 in funding is available to address preventable injury-related fatalities in Indiana, which were a leading cause of death in children in Indiana age 17 and younger. Injury-related fatalities include motor vehicle crashes, unintentional poisoning, drowning, accidental firearm injuries, suicide, exposure to fires, and unsafe sleep. Programming may include providing education to families, resource development and dissemination, connecting families to services, and community outreach.

Adam Faulstich moved, second by Jesse Bohannon, to allow the Health Department to apply for the Injury Prevention Program grant, as requested. Motion carried 3-0.

Public Health Emergency Preparedness Grant (BP3): Administrator Franks presented Amendment #1 for Contract 94387 between the Indiana Department of Health and the Marshall County Health Department to extend the Public Health Emergency Preparedness Grant to June 30, 2029, with increased funding of $25,000 for a total of $45,000. **Adam Faulstich moved, second by Jesse Bohannon, to ratify Public Health Emergency Preparedness Grant (BP3) Amendment #1 for Contract 94387, as presented. Motion carried 3-0.**

HUMAN RESOURCES

Human Resources Administrator Jennifer Daake stated that an employee has requested the use of thirty sick bank days to begin on September 10th. She stated the applicant does meet all the required criteria. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 30-day sick bank request. Motion carried 3-0.**

ATTORNEY REPORT

Tower Antenna Agreement. Attorney Surrisi advised that he is still awaiting a response from Fourway regarding the tower lease update. He will make additional outreach and hopes to have a response soon.

Flock Camera Agreement. Attorney Surrisi reported that while responding to recent APRA requests regarding the County's agreement with Flock, he discovered that there had been an amendment made to the initial 2021 agreement. In December of 2023, the Prosecutor and Flock entered into an amended agreement, changing it to a 5-year contract, which does not have automatic renewal. Based on the new terms, the Flock agreement has approximately two years and three months remaining. He discussed working with the Prosecutor, the Sheriff, and Flock to examine the agreement and a path going forward.

TIPPECANOE TOWNSHIP

Tippecanoe Township Trustee Matt Pitney presented an application for the Public Safety Grant Program. He explained that they are seeking a $50,000 reimbursement to purchase battery operated extrication equipment, rechargeable flashlights, thermal imager and carabiner mounts, and thermal imager with recording, batteries, charger, and carabiner attachment.
Jesse Bohannon moved, second by Adam Faulstich, to approve the request for $50,000 reimbursement to Tippecanoe Township under the Public Safety Grant Program, as presented. Motion carried 3-0.

AUDITOR REPORT

August 17, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the August 17, 2026 minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

NFP Vice President, Commercial Insurance, Christian Barnes, presented the Board with a three slide presentation concerning employee medical benefits insurance.

The members discussed the employee medical benefits insurance.

COMMISSIONER ITEMS

Auction Lot Consignment Agreement: President Klotz presented the Consignment Agreement between the Auction Lot, LLC, and Marshall County for the sale of two Council on Aging vans. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Consignment Agreement with the Auction Lot, LLC, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Intrastate Mutual Aid Agreement: EMA Director Jack Garner explained that on July 20th the Board approved the Fulton County Emergency Management Mutual Aid Assistance Agreement for the use of Fulton County's John Deere Gator by the Blueberry Festival Committee. Director Garner explained that Fulton County has updated the form of that agreement, with the provisions remaining the same, and requested ratification of the Intrastate Mutual Aid Agreement. **Adam Faulstich moved, second by Jesse Bohannon, to ratify the Intrastate Mutual Aid Agreement with Fulton County, as presented. Motion carried 3-0.**

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:24 a.m. Motion carried 3-0.**

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Stan Klotz, President

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Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

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Adam Faulstich, Member