MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
MAY 18, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, May 4, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor 1st Deputy Tori Stull. County Auditor Angela Birchmeier was absent. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. Brandon Richie gave the invocation, the Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented a road bore/right-of-way cut request from Bryler on behalf of Brightspeed on Dogwood Road, between US 6 and 2B Road, in German Township, for the purpose of moving cables for a road project. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore/right-of-way cut request from Bryler on behalf of Brightspeed, as presented. Motion carried 3-0.**

Superintendent Peters presented seven road bore requests from Comcast Cable to install new CATV cable for new service, as follows:

1. Work Order PTC-760894: At 14780 6th Road in North Township.
2. Work Order PTC-689870: At 16394 6th Road, in Polk Township.
3. Work Order PTC-702502: At 19048 Lincoln Highway, in West Township.
4. Work Order PTC-733509: At 13849 3rd Road, in North Township.
5. Work Order PTC-760894: At 18549 6B Road, in Polk Township.
6. Work Order PTC-986527: At 3155 N. Nutmeg Road, in North Township.
7. Work Order PTC-940643: At 13711 W. 4th Road, in North Township.

Adam Faulstich moved, second by Jesse Bohannon, to approve the seven road bore requests from Comcast Cable, as presented. Motion carried 3-0.

Superintendent Peters presented a request from Northern Indiana Public Service Company on Ironwood Road, in North Township, for the purpose of replacing two utility poles including the overhead equipment and transfer of conductors and wires to the new poles. **Jesse Bohannon moved, second by Adam Faulstich, to approve the pole replacement request from Northern Indiana Public Service Company, as presented. Motion carried 3-0.**

Summer Hours: Superintendent Peters requested permission to begin the summer schedule, working Monday through Thursday from 6 am to 4:30 pm, beginning June 1st. **Jesse Bohannon moved, second by Adam Faulstich, to approve the summer work schedule of four days, ten hours per day. Motion carried 3-0.**

Annual Operational Report: Superintendent Peters presented the Annual Operational Report for Local Roads and Streets and Bridges for the Year Ended December 31, 2025 for approval. **Adam Faulstich moved, second by Stan Klotz, to approve the Annual Operational Report for Local Roads and Streets and Bridges for the Year Ended December 31, 2025, as presented. Motion carried 3-0.**

Community Crossing 2026-02: Superintendent Peters provided an update on the road projects, as follows:

- 12B Road, from US 30 to town limits, has been milled and surfaced.
- Muckshaw Road, from 18B Road to SR 10, has been milled and should be surfaced this week.
- 14B Road, from SR 17 to County Line, has been milled, the base has been completed, and the contractor will be finishing late this week or early next week.
- 15th Road, from railroad to County Line, should be completed.

Bridge 232, Randolph Street: Superintendent Peters stated the Transportation Construction Change Order No. 004 has been submitted to the Indiana Department of Transportation.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. No updates provided.

Bridge 231, Center Street, Bremen: The date of letting is August, 2027. No updates provided.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. No updates provided.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase II: DES No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. No updates provided.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Mill Pond Dam Improvements: No updates provided.

Projects: Tile Work: The Highway Department, Surveyor's Office, and contractor are working to open a tile and drain the water along 18B Road. He explained that additional tile work may be needed.

HSIP Countywide Striping Initiative: DES No. 2401543/Contract #T-46041. The striping work will be completed this week.

Road Work: The crews have been working on gravel roads, hauling stones, grading, and preparing for dust control, and cutting tree brushes along the roadways.

Equipment-Emulsion Tank: Superintendent Peters stated the concrete should be poured this week.

Equipment: Superintendent Peters stated that Republic First National has approved the credit application for up to $1.9 million. The first estimate is for three new pickup trucks, one new single axle truck, two new tandem axle trucks, two used tandem axle trucks, and one loader 938M, in the amount of $1,608,000. There would be six payments; the first payment in 2027 would be for interest only in the amount of $77,730.72 and beginning in 2028 the annual payment would be $361,370.51. The second estimate is for three new pickup trucks, two new single axle trucks, two new tandem axle trucks, two used tandem axle trucks, and one loader 938M, in the amount of $1,858,500. There would be six payments; the first payment in 2027 would be interest only, in the amount of $89,839.89 and beginning in 2028 the annual payment would be $417,666.10. The Highway Subcommittee will be reviewing the estimates and confirming the payment options. The recommendations will be presented to the Board of Commissioners and Council.

MVH Funding: Superintendent Peters stated that additional sustainable revenues are needed for the MVH Fund 1176. The shortfall is due to the State requirement to equally split the monthly distribution between the MVH and MVH Restricted Funds.

BREMEN MISSIONARY CHURCH

Bremen Missionary Church Pastor Curt Litwiler stated that the church will be holding vacation Bible school June 1st through June 4th from 6pm to 8pm and they are expecting 80 children to attend. He explained that the church recently purchased a lot across from 2C Road and the backyard is close to the road. To keep the children safe, Pastor Litwiler requested 2C Road be closed during vacation Bible school hours. He has spoken with Keith Fraine, Director of Operations for the Town of Bremen, and the neighbors indicate they are in favor of the road closure.

Jesse Bohannon moved, second by Adam Faulstich, to authorize the closure of 2C Road, between Elm Road and Washington Street, June 1st through June 4th from 5:30 pm to 8:30 pm. Motion carried 3-0.

BAKERTILLY

BakerTilly Senior Manager Shannon McLeod stated that it has been advertised to hold two public hearings this morning. The first hearing is for Owner Occupied Housing Rehabilitation Project #1 and the second hearing is for the Owner Occupied Housing Rehabilitation Project #2.

Senior Manager McLeod stated that the County intends to administratively close its Owner Occupied Housing Rehabilitation Project #1. The funding was received via the Indiana Housing & Community Development Authority under grant number HD-022-001. The funds were used for a community development project that included the following activities: owner occupied housing rehabilitation improvements on 15 homes throughout Marshall County. The total amount of federal funds utilized on this project was $424,943.59; of which 100% was used to benefit low-and-moderate-income people. A Control Ledger was provided outlining the project expenditures. The purpose of the public hearing is to provide interested parties with an opportunity to review the project outcome and goals achieved.

Senior Manager McLeod stated that the County intends to apply to the Indiana Office of Community and Rural Affairs for a grant from the State Community Development Block Grant (CDBG) Owner Occupied Housing Rehabilitation (OOR). These funds are to be used for a community development project that will include the following activities: owner occupied housing rehabilitation improvements. The scope of the projects is limited to roof repairs/replacements,

exterior ADA upgrades, heating and cooling replacement, electrical upgrades, and water heater replacement. The total amount of CDBG funds to be requested is $500,000. The amount of CDBG funds proposed to be used for activities that will benefit low-and-moderate-income people is $500,000. Marshall County is proposing to spend an estimated $79,000 on non-CDBG funds on the project. These non-CDBG funds will be derived from the following sources: cash on hand within the general fund ($49,000) and in-kind force account labor ($30,000). The purpose of the public hearing is to provide interested parties with an opportunity to express their views on the proposed federally funded CDBG project. The application deadline to apply for the grant was advertised to be May 15th. Senior Manager McLeod requested the application deadline be extended to June 15th to gather additional applicants. The grant application is due to the State by July 12th, and a determination is generally made within 45 days.

Adam Faulstich moved, second by Jesse Bohannon, to open the public hearing on the Owner Occupied Housing Rehabilitation Project #1. Motion carried 3-0.

Joseph Roush, 15936 Yarlett Street, Culver, expressed appreciation for being a recipient of the project. He requested that if future projects are awarded that the recipients be provided with a list of the contractors working on their project with contact information.

Adam Faulstich moved, second by Jesse Bohannon, to close the public hearing on the Owner Occupied Housing Rehabilitation Project #1. Motion carried 3-0.

Jesse Bohannon moved, second by Adam Faulstich, to extend the Owner Occupied Housing Rehabilitation Project #2 application deadline from May 15th to June 15th. Motion carried 3-0.

Jesse Bohannon moved, second by Adam Faulstich, to open the public hearing on the Owner Occupied Housing Rehabilitation Project #2. Motion carried 3-0.

No public comment was heard.

Jesse Bohannon moved, second by Adam Faulstich, to close the public hearing on the Owner Occupied Housing Rehabilitation Project #2. Motion carried 3-0.

CITY OF PLYMOUTH PUBLIC SAFETY GRANT REQUEST

City of Plymouth Fire Chief Steve Holm expressed appreciation to the Board for financial support. He explained that last year they were able to update the entire fleet of apparatus with new mobile radios. He explained that this year they are asking for a $50,000 reimbursement grant to cover the cost of various equipment which aids in the firefighting tactics, life safety, and overall readiness. The items include Sensit gas detector, thermal imaging camera, rope clutches and pulleys, gated valves, 1 ¾" fire hose, Rapid Intervention Team bags, fire gloves, and air bags for lifting heavy objects. **Jesse Bohannon moved, second by Adam Faulstich, to approve the request for $50,000 reimbursement under the Public Safety Grant Program, as presented. Motion carried 3-0.**

BUILDINGS & GROUNDS

Buildings & Grounds Supervisor Billy Schoff presented a department update. He highlighted the completed projects at the Highway Department, County Building, Courthouse, and Museum. The Request for Proposals for the County Building HVAC Controls Project has been issued and the deadline for submission is 10:00 a.m. on June 1st.

ATTORNEY REPORT

Attorney Surrisi did not have any business to report.

AUDITOR REPORT

May 4, 2026 Minutes: **Adam Faulstich moved, second by Stan Klotz, to approve the May 4, 2026 minutes, as presented. Motion carried 2-0-1, with Jesse Bohannon abstaining.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

Bill Woodward, 10294 Peach Road, Plymouth, expressed appreciation for the quick response to a road condition report.

COMMISSIONER ITEMS

Joint Work Session: Vice President Bohannon stated that Council President Harman has requested a joint work session on June 8th at 2:00 p.m. to discuss opioid funding, local income tax, and wheel tax. **Jesse Bohannon moved, second by Adam Faulstich, to approve holding a Joint Work Session on June 8th at 2:00 pm. Motion carried 3-0.**

Remote Meeting Participation by Board Member: Vice President Bohannon expressed a desire to allow members to virtually participate in Board meetings. **Jesse Bohannon moved, second by Adam Faulstich, to instruct IT Director to establish a process by which board members may participate in a remote session. Motion carried 3-0.**

County Designation: Member Faulstich asked if the Board of Commissioners could pass an ordinance designating Marshall County as a Christian County. Attorney Surrisi advised against such an action.

Auction Lot: President Klotz reported that the online auction went well.

Fireworks: Member Faulstich stated that he received a complaint regarding commercial grade fireworks being displayed at Plymouth airport. Attorney Surrisi stated that the airport manager would know the FAA regulations. Indiana Code also sets out the times when it is allowed to display fireworks.

Establishing A Development Commission: Vice President Bohannon stated that he visited a natural gas plant in New Carlisle. He stated that the plant was quiet, impressive, and a great economic development opportunity. Members held discussion on when Marshall County should consider establishing an economic development commission.

ADJOURNMENT

With no further business to come before the board, **Adam Faulstich moved, second by Jesse Bohannon, to adjourn the meeting at 10:45 a.m. Motion carried 3-0.**

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Stan Klotz, President

_____
Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

_____
Adam Faulstich, Member