MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
MARCH 16, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, March 16, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon; and Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela C. Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. the Pledge of Allegiance recited, the President called the meeting to order and the matters at hand heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented a road bore and aerial request from Brightspeed of Indiana, for the purpose of placing aerial fiber cable, as follows:

1. Permit #040948: On Queen Road, between 4B Road and 6th Road, in Polk Township.
2. Permit #040967: On Pine Road, between 7B Road and 7th Road, in North Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore and aerial requests from Brightspeed of Indiana, as presented. Motion carried 3-0.

Superintendent Peters provided an update on the following projects:

Bridge 231, Center Street, Bremen: The date of letting is August, 2027. Superintendent Peters stated that because of the anticipated change in scope of work for the bridge repair, he would like to speak with Indiana Department of Transportation representatives about adjusting the target dates.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. Superintendent Peters explained that the Public Involvement period ended on February 18th, and he has submitted the Public Certification to Indiana Department of Transportation for approval.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase II: Des No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. No updates provided.

Bridge 232, Randolph Street: No updates provided.

Bridge 87, 11th Road: Des No. 1702839. No updates provided.

Mill Pond Dam Improvements: No updates provided.

Projects: Small Structure Improvements: No updates provided.

NOFA Call for Projects: Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. The Request for Proposals (RFP) is being issued to solicit a Letter of Interest (LOI) and other documents from firms qualified to perform engineering work on federal aid projects. The Notice for Proposals posted on February 27th, and the response date is March 27th at 12:00 p.m.

HSIP Countywide Striping Initiative: DES No. 2401543/Contract #T-46041. The Notice to Proceed Letter was issued to United Consulting and C.E. Hughes. Indiana Department of Transportation has issued Purchase Order 0020168916 on February 27th for Construction Inspection Services in the amount of $36,000.

Community Crossings: Superintendent Peters stated that he has been contacted by the Indiana Department of Transportation to proceed with bidding the four projects submitted: 14B Road, from State Road 17 to County Line Road; 12B Road, from town limits to US 30; Muckshaw Road, from State Road 10 to 18B Road; and 15th Road, from the railroad to the county line. Superintendent Peters scheduled the projects to be advertised on March 23rd, the bids will be opened and taken under advisement at the April 6th Commissioner meeting. Acceptance of the contracts will be based on final funding approval from the Indiana Department of Transportation. Superintendent Peters requested approval to proceed with the advertisement. **Jesse Bohannon moved, second by Adam Faulstich, to allow the Highway Department to advertise for the Community Crossings projects, as presented. Motion carried 3-0.**

Road Work: The crews have been patching potholes, working on gravel roads, cutting tree brushes along the roadways, placing high-water signs, closing roads, and draining low areas.

Equipment: Superintendent Peters stated he is awaiting financial information from Republic First National to further discuss the purchase of pickup trucks, dump trucks, and equipment.

Truck Refurbish: Superintendent Peters presented Watkins Truck & Trailer, LLC, Invoice 1333 in the amount of $104,075.51 for the refurbishment of a 2014 Freightliner and requested approval to prepay this claim. **Adam Faulstich moved, second by Jesse Bohannon, to allow the Auditor to process the claim payable to Watkins Truck & Trailer, LLC, as a prepayment, as requested. Motion carried 3-0.**

The Commissioners discussed the Indiana Department of Transportation project in Argos and funding sources for the County match.

MUSEUM

Museum Executive Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented the quarterly report. They presented the Board with a copy of the Crossroads newsletters, Historical Society Board of Trustee minutes, and PowerPoint presentation. They highlighted the number of visitors, volunteer hours, events, and activities.

CASA

CASA Director Chastity Keller and Wrapped in Love founder Melissa Bachtel stated that April is Child Abuse Awareness month. They requested permission to place 84 pinwheels, one for each Marshall County child served in calendar year 2025, on the courthouse lawn during the month of April. **Jesse Bohannon moved, second by Adam Faulstich, to authorize the placement of pinwheels on the courthouse lawn during the month of April. Motion carried 3-0.**

Director Keller extended an invitation to the Board for the Pinwheels for Prevention, Stand Against Child Abuse in Indiana, luncheon on March 31st from 12 p.m. to 1 p.m. at Bowen Health.

Ms. Bachtel extended an invitation to the Board to attend the carnival held at Plymouth High School on April 25th from 12 p.m. to 2 p.m.

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Holiday presented the 4th Quarter 2025 statistics. The total expenses were $151,146 and revenues totaled $13,790. There were 7,141 trips; 44 in county and 163 out-of-county trips were denied by the agency. The total trip mileage was 55,222. Director Holiday stated that all the recalled vans have been repaired, hours will be expanded from 6 a.m. to 6 p.m. beginning in April, and she is working with MACOG for a possible fixed bus route in Plymouth. **Adam Faulstich moved, second by Jesse Bohannon, to accept the 4th Quarter 2025 Report, as presented. Motion carried 3-0.**

Director Holiday presented Invoice #1367 for Section 5311 Operating Funds $68,678 (federal) and $12,707 (state) in the total sum of $81,385 for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve Invoice 1367 in the amount of $81,385 as presented. Motion carried 3-0.**

COMMUNITY CORRECTIONS

Community Corrections Director Beau Holcomb requested support to apply for the Indiana Department of Corrections Community Corrections Grant. He explained they are seeking funding for Community Corrections and the Drug Court for calendar year 2027. He recalled that the State cut funding in the 2026 budget, and the State is anticipating cutting the budget in calendar year 2027. He further explained that the Community Corrections Department has 127 participants and there are currently 122 incarcerated individuals at the Marshall County Jail. **Adam Faulstich moved, second by Jesse Bohannon, to demonstrate their support of the Community Corrections request for calendar year 2027 funding from the Indiana Department of Corrections. Motion carried 3-0.**

Director Holcomb updated the Board concerning the department's move to the new location. He presented the Remodeling & Painting Aritas LLC Agreement in the amount of $9,750 for ratification, which was approved by the Advisory Board. **Jesse Bohannon moved, second by Adam Faulstich, to ratify the Remodeling & Painting Aritas LLC Agreement, as presented. Motion carried 3-0.**

Director Holcomb requested permission to engage Leroy Hall to move the Community Corrections property to the new location. Mr. Hall's estimate for his services was $950. **Adam Faulstich moved, second by Jesse Bohannon, to approve Leroy Hall's services in an amount not to exceed $1,000. Motion carried 3-0.**

Jesse Bohannon moved, second by Adam Faulstich, to allow the Auditor to process the claims payable to Remodeling & Painting Aritas LLC and to Leroy Hall as a prepayment, as requested. Motion carried 3-0.

MARSHALL COUNTY SOLID WASTE

Marshall County Solid Waste Director Marianne Peters and Education Coordinator Cherie Ramirez requested permission to hold Paddle for Purpose, an annual community kayak cleanup. The event focus is removing trash and debris from the Yellow River in Marshall County. Ms. Ramirez explained that volunteers will paddle designated river sections, collect litter, and help protect water quality, wildlife, and recreational spaces. The event will also raise awareness about proper waste disposal, recycling, and watershed stewardship. **Jesse Bohannon moved, second by Adam Faulstich, to allow the Marshall County Solid Waste to hold the Paddle for Purpose event. Motion carried 3-0.**

RESOLUTION 2026-3: RECOGNITION OF COLIN BARKLEY

Whereas on February 23, 2026, a wintry snow-covered day in Marshall County, Sheriff's Deputy Matthew Brown arrived on the scene of a multi-car accident along U.S. Highway 31. While along the side of the highway, Officer Brown assisted those involved in the accident, including Colin Barkley. Soon thereafter, Mr. Barkley saw through the snow a van hurtling towards Officer Brown. Demonstrating exceptional courage, selflessness, and dedication to the well-being of others, Mr. Barkley leapt into action pushing Officer Brown out of the path of the oncoming van.

Whereas such act of heroism reflects the highest values of humanity and serves as a powerful reminder of the impact one individual can have in protecting others; and

Whereas it is fitting and proper that the Board of Commissioners recognize and honor the individual whose actions saved the life of one of Marshall County's first responders.

Now, therefore, be it resolved, that the Board of Commissioners does hereby express its deepest appreciation and admiration for Colin Barkley and formally acknowledges his heroic actions; and

Be it further resolved that a copy of this Resolution be presented to Colin Barkley as a token of gratitude from the people of Marshall County.

Jesse Bohannon moved, second by Adam Faulstich, to approve Resolution 2026-3: In Recognition of Colin Barkley. Motion carried 3-0.

Marshall County Sheriff Matt Hassel stated that it was his privilege and honor to present Colin Barkley with a Recognition of Excellence for his actions taken on February 23rd.

Indiana State Senator Mike Bohacek presented Colin Barkley with an official Indiana State Flag in recognition of his bravery, courage, and service.

The meeting recessed at 10:25 a.m. for a short break and reconvened at 10:33 a.m.

SHERIFF

Sheriff Matt Hassel presented the Oliver Ford quote for three 2026 Ford Utility Police Interceptor in the amount of $43,422 each and for one 2026 Ford F150 Police Interceptor in the amount of $46,605 and requested permission to pay each invoice upon delivery of the vehicle. **Jesse Bohannon moved, second by Adam Faulstich, to purchase the four vehicles as requested, and to allow the Board President to sign on behalf of the Board. Motion carried 3-0.**

Jesse Bohannon moved, second by Adam Faulstich, to allow the Auditor to process the claims payable to Oliver Ford as a prepayment, as requested. Motion carried 3-0.

TREASURER

Treasurer Wendy Tapia requested approval of the L & D Mail Masters, LLC Services Agreement for the 2026 tax billing in the amount of $10,585. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Services Agreement between L & D Mail Masters, LLC, and the Marshall County Treasurer, as presented and to allow the Treasurer to sign on behalf of the County. Motion carried 3-0.**

ATTORNEY REPORT

Opioid Settlement: Attorney Surrisi reviewed the Rubris New National Opioids Settlement regarding Six Remnant Defendants: Associated Pharmacies, Inc. (and American Associated Pharmacies), JM Smith Corporation, Louisiana Wholesale Drug Company, Inc., Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc., and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics). He requested approval to electronically sign the settlement via Docusign on the County's behalf. **Jesse Bohannon moved, second by Adam Faulstich, to authorize Attorney Surrisi to sign the Rubris New National Opioids Settlement Agreement on behalf of the County, as presented. Motion carried 3-0.**

AUDITOR REPORT

March 2, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the March 2, 2026 minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PLAN COMMISSION

Plan Commission Director Nicholas Witwer presented 25-PC-16 LETENS, Patrick & Bianca request for a Vacation of an adjacent easement on Rolling Meadows subdivision adjacent to Lot 8; located at 16834 Millpond Trail, Plymouth, in West Township, Zoned L-1. Director Witwer explained that the easement requested vacates a forty-five foot wide strip for access to Mill Pond Lake to the owners of lots within Rolling Meadow Subdivision First Addition, located on the South side of Mill Pond Trail. Based on the information provided, the Plan Commission, at the

February 26, 2026 meeting, voted to make no recommendation to the County Commissioners for the easement vacation because there is no dedication language. Attorney Surrisi explained that the property owners will need to research to determine their interest or seek a court order to clean up the ownership. He further explained that a quit-claim deed could be prepared declaring the County has no interest in the property.

The Plan Commission scheduled the case for a public hearing this morning.

Jesse Bohannon moved, second by Adam Faulstich, to open the public hearing on 25-PC-16 LETENS, Patrick & Bianca. Motion carried 3-0.

The attendees did not have public input on 25-PC-16.

Jesse Bohannon moved, second by Adam Faulstich, to close the public hearing on 25-PC-16 LETENS, Patrick & Bianca. Motion carried 3-0.

Adam Faulstich moved, second by Jesse Bohannon, to approve the vacation request as presented for case 25-PC-16 LETENS, Patrick & Bianca, as presented. Motion carried 3-0.

BOYS AND GIRLS CLUB OF MARSHALL COUNTY

Boys & Girls Club of Marshall County CEO Andrew Fitzpatrick, Vice President of Development Matthew Fischer, and Director of Operational Advancement Joanna Flora, expressed their appreciation for the financial support provided by the County and requested continued support. They presented the 2026 Executive Summary and the Boys & Girls Clubs of Marshall County Program Access & Cost Overview. They explained the focus being on the children's social and leadership skills and career workforce readiness.

BUILDINGS & GROUNDS

Buildings & Grounds Supervisor Billy Schoff presented two proposals from Advanced Systems Group (ASG) to furnish and install a fire alarm communicator at the County Building (202600457-JC $3,045) and at the Court House (202600458-JC $4,780). The annual monitoring fee would be $480 for each location. He explained that this service would replace the existing Brightspeed service and would reflect considerable cost savings. **Adam Faulstich moved, second by Jesse Bohannon, to approve both agreements, as presented, and to allow the President to sign on behalf of the board. Motion carried 3-0.**

PUBLIC COMMENT

District 8 State Senator Mike Bohacek discussed the legislative session.

COMMISSIONER ITEMS

Marshall County Judicial – Courtroom Technology CTi Proposal: At the previous Commissioner meeting, Judges Matthew Aldridge and Matthew Sarber presented the proposal for the courtroom technology upgrade and have received funding support from the Council. **Jesse Bohannon moved, second by Adam Faulstich, to approve the CTi Proposal for Courtroom Technology Modernization, in an amount not to exceed $420,000. Motion carried 3-0.**

HWC IT Services Agreement: HWC Network Engineer BJ Smith and Support Specialist Lybbie Sammartano presented the IT Services Agreement for consideration. They explained this is a 3-year renewal agreement, which includes five hours of meeting room support. **Jesse Bohannon moved, second by Adam Faulstich, to approve the HWC IT Services Agreement, as presented and to allow the President to sign on behalf of the board. Motion carried 3-0.**

Clerk - Disposal of Property: President Klotz explained that the Clerk has extra chairs and requested permission to donate them to Marshall-Starke Development Center and dispose of any remaining chairs. **Jesse Bohannon moved, second by Adam Faulstich, to allow the Clerk to donate and/or dispose of the chairs, as requested. Motion carried 3-0.**

Noise Ordinance: Board members discussed the proposed noise ordinance. **Jesse Bohannon moved, second by Adam Faulstich, to reject the idea of a countywide noise ordinance at this time. Motion carried 3-0.**

EMA Grant Contract: President Klotz presented Subrecipient Grant Agreement for Federal Fiscal Year 2025 Emergency Management Performance Grant Program Contract 100238 for ratification. The grant agreement is to reimburse the EMA Director wages in the amount of $30,000. **Adam Faulstich moved, second by Jesse Bohannon, to ratify the Subrecipient Grant Agreement for Federal Fiscal Year 2025 Emergency Management Performance Grant Program Contract 100238, as presented. Motion carried 3-0.**

Concierge Medicine: Vice President Bohannon reported that he has received confirmation from Concierge Medicine that following four enrollment sessions approximately one hundred employees and/or dependents have signed up to receive services.

Public Safety: Member Faulstich stated that City of Plymouth Police Department Corporal Travis Schieber is working with Bowen Health on developing a mental health program for public safety respondents.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 11:20 a.m. Motion carried 3-0.**

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Stan Klotz, President

_____
Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

_____
Adam Faulstich, Member