MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
JULY 20, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, July 20, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. Brandon Richie gave the invocation, the Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented Permit 050459 for a road bore request from CNS Networks on behalf of Brightspeed of Indiana, LLC, at 16544 7th Road, between 7th Road and Queen Road, in Polk Township, for the purpose of placing conduit. **Adam Faulstich moved, second by Jesse Bohannon, to approve the road bore request from CNS Networks, as presented. Motion carried 3-0.**

HSIP Countywide Striping Initiative: DES No. 2401543/Contract #T-46041. Superintendent Peters presented the Indiana Department of Transportation Report of Contract Final Inspection and Recommendation for Acceptance for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Indiana Department of Transportation Report of Contract Final Inspection and Recommendation for Acceptance, as presented. Motion carried 3-0.**

Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana: Superintendent Peters stated that the resolution has been approved by both counties and will follow-up with St. Joseph County this week concerning payment for the asphalt zipper.

Republic First National: Superintendent Peters stated the lease agreement has been submitted and approved. Republic First National is holding $1,485,297 in escrow.

Community Crossing 2026-02: Superintendent Peters stated all work has been completed and is waiting for the final billing.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. No updates provided.

Bridge 173, 18B Road over Tippecanoe River: Superintendent Peters stated that the bridge was temporarily closed to allow our consultant to inspect the bridge. A chunk of concrete was hanging with rebar from one of the box beams. The bridge was inspected and reopened. The bridge weight limit will most likely be reduced due to the finding.

Bridge 231, Center Street, Bremen: The date of letting is 2030. Superintendent Peters stated the Local Quarterly Reports are complete.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. The date of letting is 2029. Superintendent Peters stated that the Local Quarterly Reports are complete and FMIS has been submitted requesting $56,000.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. Superintendent Peters stated the Local Quarterly Reports are complete.

Bridge Inspections 2022-2025 Phase II: DES No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. No updates provided.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Bridge 232, Randolph Street: No updates provided.

Mill Pond Dam Improvements: No updates provided.

Equipment-Emulsion Tank: Superintendent Peters stated that electric will be run this week and the tank will be ready for use.

2026 Road Program: Superintendent Peters stated the following work has been completed:

Chestnut Road, 7th Road to 9th Road
9B Road, State Road 331 to County Line Road
15th Road, State Road 331 to Hickory Road
Apple Road, 18th Road to 19th Road
Rose Road, US 30 to Plymouth-LaPorte Trail
Redwood Road, State Road 17 to Lincolnway

Single seals are complete on the following roads:

15B Road, State Road 17 to east of Redwood Road, then section to Pear Road
Redwood Road, 14th Road to State Road 10
14B Road, State Road 17 to Olive Trail
Olive Trail, 14B Road to Overmyer Drive

MVH/LR&S Funding: Superintendent Peters provided the following distribution amounts:

	July 2026	**July 2025**	**Difference**
MVH	$243,338.45	$444,457.42	($201,118.97)
Local Road & Street	$41,048.95	$80,065.07	($39,016.12)
	Estimated August 2026	**August 2025**	
MVH	$138,799.03	$252,361.88	
Local Road & Street	$22,282.32	$42,850.61	
	Estimated September 2026	**September 2025**	
MVH	$235,260.12	$427,745.67	
Local Road & Street	$42,831.63	$82,368.52	
	Estimated October 2026	**October 2025**	
MVH	$239,694.29	$435,807.80	
Local Road & Street	$42,098.57	$80,958.79	

The total estimated reduction based on the first draw is $502,161.91 for MVH and $98,965.40 for Local Road & Street.

The subcommittee members discussed requesting an additional appropriation in the MVH Restricted Fund in the amount of $500,000 to continue road program work and improvements.

Community Crossing 2027-01: Superintendent Peters stated the Call for Projects will be opening September 1st and needs to be submitted by September 30th. The cap is $1 million, with a county match of $333,333.34. There will only be one Call for Projects in 2027.

Fairgrounds: President Klotz explained that the Fair Board made a request for the Highway Department to donate 10-ton of materials at the fairgrounds. President Klotz further explained that volunteers will spread the material and the value of the materials is approximately $300. **Jesse Bohannon moved, second by Adam Faulstich, to approve the donation of 10-ton of materials to 4-H Fair Board to maintain the driveways, as requested. Motion carried 3-0.**

HUMAN RESOURCES

Human Resources Administrator Jennifer Daake stated that an employee has requested the use of thirty sick bank days to begin on July 20th. She stated the applicant does meet all the required criteria. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 30-day sick bank request. Motion carried 3-0.**

ASSESSOR'S OFFICE

Director of Assessments Ed Leary presented a Purchase Agreement and Copier Maintenance Agreement from Adams Remco for the purchase of a Toshiba 4525AC copier, in the amount of $5,325.50. The estimate also includes the cost of disposing of the old machine. The maintenance agreement is for a term of five years, with excess rate per copy increasing in years four and five. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Adams Remco Purchase Agreement, as presented. Motion carried 3-0.**

Adam Faulstich moved, second by Jesse Bohannon, to approve the Adams Remco Copier Maintenance Agreement, as presented. Motion carried 3-0.

PROSECUTOR'S OFFICE

Prosecuting Attorney E. Nelson Chipman and Detective Sergeant Jonathon Bryant presented a request for the purchase of safety equipment for the Drug Task Force utilizing the Opioid Unrestricted Funds, with any amounts exceeding the available funds to be paid from Fund 4010 DTF. The cost estimate is $25,200 but does not include shipping costs. **Jesse Bohannon moved, second by Adam Faulstich, to allow for the purchase of safety equipment from the Opioid Unrestricted Fund, with any additional costs to be paid from Fund 4010 DTF, in an amount not to exceed $27,000. Motion carried 3-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation President/CEO Greg Hildebrand provided a PowerPoint presentation highlighting Activities, Updates, and Perspectives, Current Economic Conditions, Marshall County Progress, Current Projects and Activities, Business Retention & Expansion, Workforce Development, and Additional Projects Moving Forward.

BUILDINGS & GROUNDS

Buildings & Grounds Supervisor Billy Schoff presented the following three Inspection Agreements from Shambaugh & Son, LP for fire testing and inspection services:

1. Quote KZSB-26-1255: Museum in the amount of $1,800 annually.
2. Quote KZSB-26-1256: Courthouse in the amount of $2,600 annually.
3. Quote KZSB-26-1257: County Building in the amount of $1,750 annually.

Jesse Bohannon moved, second by Adam Faulstich, to approve the three agreements with Shambaugh & Son, LP for fire testing and inspection services, as presented and to authorize the President to sign on behalf of the Board. Motion carried 3-0.

EMERGENCY MANAGEMENT AGENCY

Emergency Management Agency Director Jack Garner presented the Fulton County Emergency Management Mutual Aid Assistance Agreement for consideration. The purpose of the agreement is to document the voluntary provision of mutual aid by Fulton County Emergency Management to another Emergency Management Agency or public agency during an emergency, disaster, planned event, or other incident requiring assistance. Director Garner explained that he, on behalf of the Blueberry Festival Committee, requested use of Fulton County's John Deere Gator (equipped as a med cart) and trailer for the dates of September 3rd through September 7th, 2026. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Fulton County Emergency Management Mutual Aid Assistance Agreement, as presented, and to authorize the President to sign on behalf of the Board. Motion carried 3-0.**

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Holiday presented Contract #98150 Invoice #1433 for CY2026 Section 5339 Federal Capital Funds in the amount of $119,006 for two replacement buses ($59,503 each in federal funds and $10,501 each in applied local match) for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve Invoice 1433 for CY2026 Section 5339 Capital Funds, as presented. Motion carried 3-0.**

ATTORNEY REPORT

Tower Antenna Agreement. Attorney Surrisi followed up with Commissioner Klotz to see if he had learned any more of Fourway's proposal to maintain the grounds around the antennas would be of interest. President Klotz noted that he would still need to do some more work to verify this but believed that there would be interest in Fourway handling such maintenance.

Tamarack Solar BZA Litigation: Attorney Surrisi reported that he attended the court hearing on Tamarack Solar's appeal of the BZA's ruling held on July 9, 2026, in Fort Wayne. The argument went well. The judge committed to make her ruling on or before September 30, 2026.

AUDITOR REPORT

July 6, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the July 6, 2026 minutes, as presented. Motion carried 3-0.**

July 6, 2026 Executive Session Minutes – Receive Information for Interviews and Negotiations with Industrial Prospects: **Jesse Bohannon moved, second by Adam Faulstich, to approve the July 6, 2026 executive session minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

The attendees did not have public input.

COMMISSIONER ITEMS

Jail Employee Entrance: President Klotz explained that upon beginning the jail employee sidewalk project, D.R. Masonry determined additional work needs to be performed on the sidewalk to be ADA compliant. The additional cost is estimated at $6,915. **Adam Faulstich moved, second by Jesse Bohannon, to approve D.R. Masonry proceeding with work on the remaining section of sidewalk at the jail to be ADA compliant, as requested. Motion carried 3-0.**

Countywide Health Care: President Klotz requested permission to gather information and determine what options are available for healthcare in Marshall County. **Adam Faultich moved, second by Jesse Bohannon, to allow President Klotz to gather information concerning healthcare, as requested. Motion carried 3-0.**

Member Remote Participation: Vice President Bohannon stated that IT Director Michael Marshall is preparing the necessary software and meeting room arrangements to allow members to participate in meetings remotely.

Member Faulstich encouraged young adults to look at training for skilled trades.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 10:30 a.m. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member