MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
JULY 6, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Monday, July 6, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. Brandon Richie gave the invocation, the Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented a road surface cut, road bore, and right-of-way cut request from Northern Indiana Public Service Company at 17705 16C Road, between State Road 10 and 16th Road, in Union Township, for the purpose of installing a new gas line and critical valve. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road surface cut, road bore, and right-of-way cut request from Northern Indiana Public Service Company, as presented. Motion carried 3-0.**

Superintendent Peters presented eight requests from Brightspeed of Indiana (CNS Network) as follows:

1. Permit 050441: A road bore request on W. 4th Road, Queen Bee Blvd, Queen Road, and 9th Road, in Polk Township, for the purpose of upgrading fiber optic cable.
2. Permit 051204: A request on Lilac Road, between Plymouth-Goshen Trail and Veterans Parkway, in Center Township, for the purpose of upgrading fiber optic cable.
3. Permit 050453: A road bore on N. 1200 E. and Frontage Road, between US 30 and N. 1200 E., in West Township, for the purpose of upgrading fiber optic cable.
4. Permit 050454: A road bore request at 20210 W. 8th Road, between US 30 and Lincoln Highway, in West Township, for the purpose of upgrading fiber optic cable.
5. Permit 050456: A road bore at 17133 W. Lincoln Highway, between Old US Highway 30 and Quince/Redwood Roads, in West Township, for the purpose of upgrading fiber optic cable.
6. Permit 050449: A request at 19114 7B Road, between 7B Road and Oak Road, in Center Township, for the purpose of placing conduit.
7. Permit 050455: A road bore request at 7806 Tulip Road, between Tulip Road and Rose Road, in West Township, for the purpose of upgrading fiber optic cable.
8. Permit 050446: A road bore request on Quince Road, 4B Road, and 6th Road, in Polk Township, for the purpose of upgrading fiber optic cable.

Adam Faulstich moved, second by Jesse Bohannon, to approve the eight requests from Brightspeed of Indiana (CNS Network), as presented. Motion carried 3-0.

Covered Bridge Certification: **Adam Faulstich moved, second by Jesse Bohannon, to certify that Marshall County does not have any covered bridges per I.C. 8-14-1-10. Motion carried 3-0.**

Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana: Superintendent Peters presented Resolution 2026-5R for approval, along with a signed copy of Resolution No. R-10-C-2026: Resolution of the Board of Commissioners of the County of St. Joseph, Indiana, Approving the Transfer of Personal Property from Marshall County. Pursuant to I.C. 5-22-22-10, in consideration of $130,000 Marshall County agrees to transfer to the St. Joseph County Highway Department a 2014 Asphalt Zipper AZ 600, serial/VIN 60000189. **Jesse Bohannon moved, second by Adam Faulstich, to approve Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana, as presented. Motion carried 3-0.**

Resolution 2026-7: Written Determination of the Marshall County Board of Commissioners Regarding Purchase of Vehicles Through Special Purchasing Methods: Superintendent Peters presented Resolution 2026-7: Written Determination of the Marshall County Board of Commissioners Regarding Purchase of Vehicles Through Special Purchasing Methods, along with the Republic First National Master Equipment Lease Purchase Agreement for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve Resolution 2026-7: Written Determination of the Marshall County Board of Commissioners Regarding Purchase of Vehicles Through Special Purchasing Methods, to approve the Republic First National Master Equipment Lease Purchase Agreement, and to allow the President to sign on behalf of the Board, as presented. Motion carried 3-0.**

Community Crossing 2026-02: Superintendent Peters provided an update on the road projects, as follows:

- 12B Road, from US 30 to town limits, has been completed.
- Muckshaw Road, from 18B Road to SR 10, has been completed.
- 14B Road, from SR 17 to County Line, has been completed.
- 15th Road, from railroad to County Line, has been completed.

Superintendent Peters stated that the road work has been completed and will be working on completing the section corners this week.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. Superintendent Peters presented the Indiana Department of Transportation Project Coordination Contract #101736. The maximum amount of federal funds allocated to the Preliminary Engineering of this project is $645,280. The term of the contract shall be from the approval date of the State Budget Agency and remain in effect for eight years, expiring June 30, 2033. **Jesse Bohannon moved, second by Adam Faulstich, to approve and ratify the INDOT Project Coordination Contract #101736, as presented. Motion carried 3-0.**

Bridge 231, Center Street, Bremen: The date of letting is 2030. Superintendent Peters stated that because of the reclassification, federal funds for the project have been moved out to future fiscal years. Right-of-Way matching funds are scheduled in FY2028 and the Construction Funds in FY2030. Recent work activities include completion of the updated Historic Bridge Alternatives

Analysis (HBBA) that includes restoration of the arch bridge. Previously, we noted that the final report would be submitted to INDOT in June. Upon further discussion with the INDOT Bridge Review Team, the HBBA will now be submitted with Stage 1 plans. That is scheduled to be submitted this month. Upon approval of the Stage 1 plans and HBBA, NEPA activities will restart to reflect the design of the restoration project.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. The date of letting is 2029. Superintendent Peters stated that the Request for Federal Management Information System (FMIS) will be submitted in July.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase II: DES No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. Superintendent Peters stated that the letter of Request for Federal Management Information System (FMIS) letter will be sent this month.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Bridge 232, Randolph Street: No updates provided.

Mill Pond Dam Improvements: No updates provided.

HSIP Countywide Striping Initiative: DES No. 2401543/Contract #T-46041. No updates provided

Equipment-Emulsion Tank: Superintendent Peters stated the tank was delivered on June 29th and was set on July 2nd.

2026 Road Program: Superintendent Peters stated the following work has been completed:

Chestnut Road, 7th Road to 9th Road
9B Road, State Road 331 to County Line Road
15th Road, State Road 331 to Hickory Road
Apple Road, 18th Road to 19th Road
Rose Road, US 30 to Plymouth-LaPorte Trail
Redwood Road, State Road 17 to Lincolnway

In the next two weeks, the reclaimed sealed roads should be completed and will then begin the single seal projects.

MVH Funding – Gas Tax: Superintendent Peters stated that the first reimbursement request, covering the time of April 8 – May 31st, will be presented to the State Board of Finance on July 21st. Following Board approval, the Indiana State Comptroller's Office is prepared to distribute payment within five to seven business days. Additional reimbursement requests will be made as needed with subsequent State Board of Finance action, with all reimbursements expected to be completed by November 1st. Superintendent Peters discussed budget strategies utilizing the MVH Restricted Fund. This will be discussed at the next Highway Subcommittee meeting.

Community Crossings 2027: Superintendent Peters stated that the call for projects will be opening on September 1st and requests will need to be submitted by September 30th. There will be a single call in 2027 with a $1 million cap. The local match will be $333,333.34.

Discussion was held concerning productivity levels slowing due to the gas tax funding and a culvert issue on Cedar Road.

EMERGENCY MANAGEMENT AGENCY

AARP Community Challenge Grant Agreement: EMA Director Jack Garner presented the AARP Community Challenge Grant Agreement for ratification. He explained that the grant was awarded in the amount of $4,037 for the purchase of weather radios, targeting distribution to those aged 50 and older. **Adam Faulstich moved, second by Jesse Bohannon, to ratify the AARP Community Challenge Grant Agreement, as presented. Motion carried 3-0.**

Quarterly Update: Director Garner presented the Quarterly Report, April 1st through June 30th, 2026. He highlighted the incidents and responses, planning and training updates, and community outreach. He explained that a request was made to the Personnel Committee to add a part-time Deputy Director, the request was denied.

Discussion was held concerning the Public Safety Grant and the training requirement. Upon recommendation by Director Garner, **Jesse Bohannon moved, second by Adam Faulstich, to approve eligibility of Polk Township and Tippecanoe Township to participate in the Public Safety Grant contingent upon their attendance of the August 29th LEPC training with funding available following the training event. Motion carried 3-0.**

BUILDINGS & GROUNDS

HVAC Controls: Buildings & Grounds Supervisor Billy Schoff stated that proposals were received and reviewed for HVAC Controls, with D.A. Dodd being the low bid at $136,000. An appropriation will need to be approved by Council. A public hearing will be scheduled for August 3rd for a recommendation to award a public-private agreement. **Adam Faulstich moved, second by Jesse Bohannon, to authorize beginning the process to award a HVAC controls agreement. Motion carried 3-0.**

Community Corrections Building: Supervisor Schoff stated that the roof of the Community Corrections Building is leaking. Two estimates were received, the first for a metal roof in the sum of $9,825 and the second for an asphalt shingle in the sum of $10,300. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Timber & Steele estimate for a metal roof in the amount of $9,825 and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Jail Roof: Buildings & Grounds-Jail Supervisor John Greer stated that there is a roof leak at the jail. An estimate was received from Timber & Steele in the amount of $6,225 and funding is available in the LIT Special Purpose budget. **Jesse Bohannon moved, second by Adam Faulstich, to approve the estimate from Timber & Steele, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Adam Faulstich moved, second by Jesse Bohannon, to amend the prior to motion to allow John Greer to sign on behalf of the Board. Motion carried 3-0.

Jail Roof Replacement: Supervisor Greer stated that the roof will need to be replaced and advised that the cost will be $500,000 to $800,000.

Jail Employee Entrance: Supervisor Greer stated that a section of the sidewalk needs to be replaced at the Jail employee entrance. A proposal was received from D.R. Masonry in the amount of $8,675. He explained that funding is available in the LIT Special Purpose budget. **Adam Faulstich moved, second by Jesse Bohannon, to approve the D.R. Masonry proposal, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Jail HVAC: Supervisor Greer stated that the jail had multiple lightning strikes that damaged electronic parts on the HVAC system and will require repair.

HEALTH DEPARTMENT

2025 Annual Report: Health Department Administrator Jackie Franks presented the Marshall County Health Department 2025 Annual Report.

Public Health Emergency Preparedness Grant Ratification: Administrator Franks presented Amendment #1 to Contract 94387 between the Indiana Department of Health and the Marshall County Health Department for ratification. The grant is extended for an additional three years and shall terminate on June 30, 2029 with funding increased by $25,000 for the Public Health Emergency Preparedness (PHEP) Grant. **Adam Faulstich moved, second by Jesse Bohannon, to ratify Amendment #1 to Contract 94387 and to allow Paul Shumaker to sign on behalf of the County. Motion carried 3-0.**

IT DEPARTMENT

IT Director Michael Marshall stated the county website must be ADA compliant. Our current website provider will no longer be servicing the County after December 31st. Director Marshall presented an estimate from VC3 in the amount of $4,000 with recurring service charge of $300 per month for 4 years. He also stated that the backup appliance is aging and needs to be replaced. An estimate was received from VC3 in the amount of $7,293.03 with a recurring service charge of $36,144.24 per year for three years. Director Marshall indicated that funding was available in the current budget. **Jesse Bohannon moved, second by Adam Faulstich, to approve the VC3 Order for the backup appliance, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Jesse Bohannon moved, second by Adam Faulstich, to approve VC3 Order for the website, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.

ATTORNEY REPORT

Tower Antenna Agreement. Attorney Surrisi advised that he has continued to work with Fourway Computer Products, Inc. on a potential extension of the existing Lease for Antenna Space. Most recently, Fourway proposed maintaining the existing rent rate but taking on the responsibility for providing lawn and other maintenance of the areas around the antennas. He advised that he did not have enough knowledge of the individual antenna sites to know if such services would be of value to the County. He requested Commissioner Klotz to investigate the sites to see if the Fourway proposal would be of interest or whether he should continue to negotiate an acceptable rental rate that did not include maintenance services.

Tamarack Solar BZA Litigation: Attorney Surrisi reported that the court hearing on Tamarack Solar's appeal of the BZA's ruling will take place on Thursday, July 9, 2026, in Fort Wayne.

AUDITOR REPORT

June 15, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the June 15, 2026 minutes, as presented. Motion carried 3-0.**

June 15, 2026 Executive Session Minutes – Receive Information and Consider Applications: **Jesse Bohannon moved, second by Adam Faulstich, to approve the June 15, 2026 executive session minutes, as presented. Motion carried 3-0.**

June 15, 2026 Executive Session Minutes – Receive Information and Discuss Personnel Performances: **Adam Faulstich moved, second by Jesse Bohannon, to approve the June 15, 2026 executive session minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon to approve the payroll claims as presented. Motion carried 3-0.**

The Commissioners recessed at 9:31 a.m. for a short break and reconvened at 9:34 a.m.

PUBLIC COMMENT

Don Nunemaker, 14375 Nutmeg Road, Plymouth, expressed concern about Flock cameras.

Nelson Washburn, 718 Lake Ave, Plymouth, expressed concern about Flock cameras.

Marshall County Fire Association President John Grolich thanked the Board for their support of the local fire departments.

COMMISSIONER ITEMS

Owner Occupied Housing Project: President Klotz presented Resolution 2026-6: Authorizing Application Submission and Local Match Commitment for the Owner-Occupied Housing Rehabilitation Project Application to the Indiana Office of Community and Rural Affairs. **Jesse Bohannon moved, second by Adam Faulstich, to approve Resolution 2026-6: Authorizing Application Submission and Local Match Commitment, as presented and to allow the President to sign the related documents on behalf of the Board. Motion carried 3-0.**

Adams Remco-Prosecutor: President Klotz presented a Purchase Agreement between Adams Remco and the Prosecutor's Office for a Toshiba 6527AC copier for ratification, along with a Copier Maintenance Agreement. The copier cost is $12,859 and maintenance contract for a three-year term. **Adam Faultich moved, second by Jesse Bohannon, to ratify the Adams Remco Purchase Agreement and Copier Maintenance Agreement, as presented and to allow Nelson Chipman to sign on behalf of the Board. Motion carried 3-0.**

American Legion Post 27 Follow-up: President Klotz explained at the June 15th meeting a request was made for $1,500 donation and has since been rescinded due to additional donations received.

NFP: Vice President Bohannon stated that NFP has requested statistical information from Marshall County concerning our self-insurance medical benefits and requested President Klotz sign the authorization to release the information. **Jesse Bohannon moved, second by Adam Faulstich, to request President Klotz sign a release of information to NFP for the County's employee medical insurance plan. Motion carried 3-0.**

Bowen Health & American Legion: Member Faulstich stated that Bowen Health and American Legion is holding a 12-week Program for Veterans and First Responders beginning June 11th and will be held on Thursdays from 5:00 pm to 7:00 pm.

Members discussed the Flock cameras and having to balance public safety with public concerns.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:56 a.m. Motion carried 3-0.**

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Stan Klotz, President

_____
Jesse Bohannon, Vice President

ATTEST: _____ _____
Angela C. Birchmeier, Auditor Adam Faulstich, Member