MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 17, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, August 17, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. The Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented five requests from NIPSCO, as follows:

1. Right-of-way cut at 582 N. Queen Road, between U.S. 6 and N. Quince Road, in Polk Township, for the purpose of installing new gas service.
2. Road surface cut and right-of-way cut at 11127 Hawthorn Road, between Lincoln Highway and Walnut Street, in Center Township, for the purpose of installing electric service for Comcast.
3. Right-of-way cut at 161 County Line Road, between County Road 146 and Beech Road, in German Township, for the purpose of installing new underground electric service.
4. Road surface cut and right-of-way cut at 1st Road and Marshall County Line Road, between Elkhart County Road 100 and Plymouth-Goshen Trail, in German Township, for the purpose of retiring two non-critical values.
5. Work Order 4000057928: Right-of-way cut at 6th Road and Rose Road, in Polk Township, for the purpose of replacing three utility poles including the overhead equipment and transfer conductors and installing one utility pole.

Jesse Bohannon moved, second by Adam Faulstich, to approve the five requests from NIPSCO, as presented. Motion carried 3-0.

Superintendent Peters presented two requests from Brightspeed of Indiana, LLC (CNS Network), as follows:

1. Permit 050462: On Tamarack Road and 7B Road, between E. 7th Road and 7B Road, in West Township, to upgrade fiber optic cable.
2. Permit 050452: On 6th Road, between Redwood Road and N. Union Road, in Polk Township, for the purpose of installing fiber optic cable.

Adam Faulstich moved, second by Jesse Bohannon, to approve both requests from Brightspeed of Indiana, LLC, as presented. Motion carried 3-0.

Additional Paving Project Bid Opening: Superintendent Peters stated two paving projects were advertised on August 1st, three bids were received and opened for the following projects: 7th Road, Fir Road to State Road 331, and 12B Road, from US 30 to County Line Road, as follows:

	Milestone Contractors	E&B Paving	Brooks Construction	Phend & Brown
7th Road	$299,996.05	$272,315.90	$271,472.00	$243,259.80
12B Road	$360,049.50	$332,394.00	$319,667.50	$289,332.00
Total	**$660,045.55**	**$604,709.90**	**$591,139.50**	**$532,591.80**

Jesse Bohannon moved, second by Adam Faulstich, to take the bids under advisement, noting that work shall be completed by October 12, 2026 and subject to funding approval by the Council. Motion carried 3-0.

Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana: Superintendent Peters stated that an invoice has been sent to St. Joseph County for the asphalt paver.

Community Crossing 2026-02: Superintendent Peters stated that project is being closed out.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. No updates provided.

Bridge 231, Center Street, Bremen: The date of letting is 2030. No updates provided.

Bridge 232, Randolph Street: Superintendent Peters stated that the Indiana Department of Environmental Management has provided a Notice of Termination Letter for Permit # INRA12925.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. The date of letting is 2029. No updates provided.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase IIA: DES No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. No updates provided.

Bridge 173, 18B Road over Tippecanoe River: No updates provided.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Mill Pond Dam Improvements: No updates provided.

2026 Road Program: Superintendent Peters stated the crew has been addressing complaints and performing maintenance work. The crew replaced a culvert on 12B Road, west of Beech Road.

Community Crossing 2027-01: Call for Projects will be opening September 1st with the submission deadline on September 30th. The cap is $1 million, with an 80/20 match. Projects under consideration are 3rd Road to State Road 331, 11th Road, S.R. 331 to Gumwood Road, and 11B Road, south of US 30 to Elm Road.

BUILDINGS & GROUNDS

Timber & Steel Builders, LLC: Buildings & Grounds Supervisor Billy Schoff presented an "as needed" Independent Contractor Agreement between Marshall County and Timber & Steel Builders, LLC. For all labor performed, the county will pay the contractor $60 per hour, with the agreement expiring on December 31, 2027. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Independent Contract Agreement with Timber & Steel Builders, LLC, as presented. Motion carried 3-0.**

County Building Elevators: Supervisor Schoff explained that the County Building elevators are up and running. He stated that the board has been repaired and we now have a spare board. He explained that the Otis Elevator representatives are now recommending replacing the door locks and rollers. Supervisor Schoff presented Otis Service and Repair Order Proposal Number QTE-002517875 for consideration. The price is $65,500 for both elevators and requires a 50% down payment of $32,750. Discussion was held concerning Council approving an additional appropriation request at their meeting last week in the amount of $32,000 for elevator repair. Vice President Bohannon called on Council members Nicole Cox and Deborah Johnson and asked if the proposal received was within the spirit of Council's motion. Following further discussion, **Jesse Bohannon moved, second by Adam Faulstich, to have Supervisor Schoff make a presentation to Council for approval of the project. Motion carried 3-0.**

Fence for Jail Employee Entrance: Buildings & Grounds Supervisor John Greer presented four proposals for the installation of a privacy fence for the employee entrance at the Jail. The proposals are as follows:

Polyvinyl Sales, Inc., Estimate #7891, in the amount of $11,747.36.
Polyvinyl Sales, Inc., Estimate #7892, in the amount of $13,568.74.
Timber & Steel Builders, Proposal #77-3, in the amount of $13,284.16.
Timber & Steel Builders, Proposal #79-1, in the amount of $10,677.

Supervisor Greer stated a preference for a metal fence and requested approval of the Timber & Steel Builders Proposal #77-3. He further confirmed that the Sheriff does have the funds available in the current budget. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Timber & Steel Builders Proposal #77-3 in the amount of $13,284.16, as presented and to allow Supervisor Greer to sign on behalf of the County. Motion carried 3-0.**

PARK BOARD

Prepayment Request: Park Board President Greg Hildebrand requested approval of prepayment to Truemark Construction in the amount of $4,800 as a down payment for a fishing deck.
Jesse Bohannon moved, second by Adam Faulstich, to authorize a prepayment to Truemark Construction in the amount of $4,800, as presented. Motion carried 3-0.

HEALTH DEPARTMENT

Health Department Administrator Jackie Franks presented a Community Youth Development Funding Agreement between the Marshall County Health Department and the Boys & Girls Clubs of Marshall County, Inc. effective September 1, 2026 and expiring on December 31, 2026. She explained the purpose is to support positive youth development and provide local youth with a safe, supportive environment where they can learn, grow, and succeed. The Health Department will provide the Boys & Girls Clubs of Marshall County with a total contribution of $5,000 from the Local Public Health Services Fund 1161. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Community Youth Development Funding Agreement with the Boys & Girls Clubs of Marshall County, Inc., as requested. Motion carried 3-0.**

ATTORNEY REPORT

Tower Antenna Agreement. Attorney Surrisi reported that he has reached back out to Fourway regarding finalizing the tower lease and is awaiting a response.

Flock Camera Agreement. Attorney Surrisi reported that he had reviewed the Flock Camera Agreement, which was entered into on September 14, 2021, with an initial 24-month term. It then would automatically renew for additional 24-month terms. It renewed in September of 2023, and in September of 2025. Thus, the County has approximately 12 months remaining on the current renewal term. The agreement allows either party to provide notice of non-renewal at least 30 days before the end of the current term. **Jesse Bohannon moved to provide notice to terminate the current contract and negotiate a new agreement.** Following discussion, Jesse Bohannon rescinded the motion.

AUDITOR REPORT

August 3, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the August 3, 2026 minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

Bowen Health Northwest Area Executive Director Mark Groeller and Community Engagement Director Joni Haden presented a *By the Numbers* report of FY2026 Marshall County Funding.

COMMISSIONER ITEMS

DTF Prepayment Request: President Klotz requested approval to prepay the drug task force invoices for body armor. **Adam Faulstich moved, second by Jesse Bohannon, to approve the prepayment of body armor invoices for the drug task force. Motion carried 3-0.**

Renaming a Section of Highway 6 to Honor Tony Swartzlander: President Klotz presented a letter expressing support towards a resolution renaming a section of Highway 6 in Marshall County to honor Tony Swartzlander. Bremen Police Patrolman Tony Swartzlander, a graduate of Bremen High School and veteran of the Vietnam War, while off duty, responded to assist in a vehicle pursuit on February 22, 1981. Patrolman Swartzlander was struck by the suspect vehicle and died due to the severity of his injuries. **Jesse Bohannon moved, second by Adam Faulstich, to authorize the President to sign a letter to support honoring Tony Swartzlander on behalf of the Board. Motion carried 3-0.**

Disaster Emergency Declaration: EMA Director Jack Garner explained that over the last week, Marshall County has experienced multiple rounds of severe weather, leading to widespread tree damage, multi-day power outages, and flash fooding. Governor Braun has declared a statewide disaster and President Trump approved a request for assistance with emergency response. Director Garner anticipates that the state will also apply to FEMA for Public Assistance to local governments. Due to costs related to debris removal, emergency response, and infrastructure damage, Marshall County and its municipalities may qualify for partial federal reimbursement. To continue through this process, the county must declare a local state of emergency. The declaration is effective for one week upon passage and will not need to be renewed unless the incident warrants continuation. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Disaster Emergency Declaration in effect until 12:00pm on August 24, 2026, as presented. Motion carried 3-0.**

Flock Cameras: Member Faulstich clarified Vice President Bohannon's request to transition to an annual contract. He further stated that he has reviewed the Flock audit report and would also like an annual contract with input from the Sheriff and Prosecutor elect. President Klotz suggests no action be taken until the first of the year when the newly elected officials are in office.
Adam Faulstich moved, second by Jesse Bohannon, to enter into an annual agreement with Flock and provide notice of non-renewal under the existing contract. Motion carried 3-0.

Employee Group Health Insurance: Vice President Bohannon stated that meetings will be held on August 31st to receive proposals from insurance brokers concerning the employee medical benefits.

ADJOURNMENT

With no further business to come before the board, **Adam Faulstich moved, second by Jesse Bohannon, to adjourn the meeting at 10:48 a.m. Motion carried 3-0.**

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Stan Klotz, President

_____
Jesse Bohannon, Vice President

ATTEST: _____ _____
Angela C. Birchmeier, Auditor Adam Faulstich, Member