MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 3, 2026

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Monday, August 3, 2026. Present were Commissioners, President Stan Klotz, Vice President Jesse Bohannon, Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela Birchmeier. The meeting streamed live at http://www.youtube.com/@MarshallCountyIN. The Pledge of Allegiance was recited, the President called the meeting to order, and the matters at hand were heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented four requests from NIPSCO, as follows:

1. Right-of-way cut at 2791 2B Road, between Dogwood Road and Yellowwood Court, in German Township, for the purpose of retiring gas service and installing electric service.
2. Road surface cut and right-of-way cut at 161 Marshall County Line Road, in German Township, for the purpose of installing gas service.
3. Road surface cut and right-of-way cut at 994 S. Shore Drive, between Venetian Village Road and S. Sycamore Road, in Union Township, for the purpose of replacing 20 feet of a gas main.
4. Right-of-way cut at 20860 W. 8th Road, between W. County Line Road and Union Road, in West Township, for the purpose of retiring gas service.

Adam Faulstich moved, second by Jesse Bohannon, to approve the four requests from NIPSCO, as presented. Motion carried 3-0.

HSIP Countywide Striping Initiative: DES No. 2401543/Contract #T-46041. The project has been completed.

Resolution 2026-5R: Resolution of the Marshall County Board of Commissioners, Approving the Transfer of Personal Property to St. Joseph County, Indiana: Superintendent Peters stated that St. Joseph County will take possession of the asphalt zipper this week.

Community Crossing 2026-02: Superintendent Peters stated that the E & B Paving invoice has been submitted for payment.

Bridge 2540, Michigan Road Rehabilitation: DES No. 2501452. No updates provided.

Bridge 173, 18B Road over Tippecanoe River: No updates provided.

Bridge 231, Center Street, Bremen: The date of letting is 2030. Superintendent Peters stated the Stage 1 Plan and HBAA were submitted on July 31st and upon approval the NEPA activities will restart to reflect the design of a restoration project.

Bridge 88, 12th Road east of Olive Trail: DES No. 2201676. The date of letting is 2029. Superintendent Peters stated that the Local Quarterly Reports are complete and FMIS has been submitted requesting $56,000.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates provided.

Bridge Inspections 2022-2025 Phase II: DES No. 2101055. No updates provided.

Bridge Inspections 2026-2029: DES No. 2300183. No updates provided.

Bridge 81, Mitigation Site: No updates provided.

Bridge 87, 11th Road: DES No. 1702839. No updates provided.

Bridge 232, Randolph Street: No updates provided.

Mill Pond Dam Improvements: No updates provided.

2026 Road Program: Superintendent Peters stated the crew has been addressing complaints and performing maintenance work. The crew will be finishing chip and seal work, will reclaim 12B Road, from US 30 to County Line Road, and will then start pug paving.

MVH/LR&S Funding: Superintendent Peters provided the following distribution amounts:

	July 2026	**July 2025**	**Difference**
MVH	$243,338.45	$444,457.42	($201,118.97)
Local Road & Street	$41,048.95	$80,065.07	($39,016.12)

MVH lost revenue payment was received in the amount of $242,369.76, making the total $485,708.21. An increase of $41,250.79 from 2025.

Local Road & Street lost revenue payment was received in the amount of $41,250.79, making the total $82,299.74. An increase of $2,234.67 from 2025.

The subcommittee members discussed requesting additional appropriation in the MVH Restricted Fund in the amount of $500,000 to continue road program work and improvements. The additional appropriation request has been submitted in the MVH Restricted Fund.

Additional Paving Projects: Superintendent Peters stated two paving projects were advertised on August 1st. The projects are as follows:

1. 12B Road, from US 30 to County Line.
2. 7th Road, Fir Road to State Road 331.

The bids will be accepted at the Highway Department until August 14th at 2:00 p.m. and will be opened at the August 17th Commissioner meeting.

Subject to funding, the department will work on completing the following projects:

1. 14th Road, Elm Road to Hickory Road. Completing 14th Road to Juniper Road in 2027.
2. 7th Road, Fir Road to State Road 331.
3. Beech Road, 3B Road to 7th Road.
4. Tamarack Road and 4B Road
5. Section of County Line Road off Plymouth-Goshen Trail.

The estimate to pave 14th Road, Elm Road to Juniper Road is $1,225,000.

Community Crossing 2027-01: Call for Projects will be opening September 1st and needs to be submitted by September 30th. The cap is $1 million, with a county match of $333,333.34. There will only be one Call for Projects in 2027.

SHERIFF'S DEPARTMENT

Securitas Technology: Sheriff Hassel presented Securitas Technology Proposal 653517-25 for approval. Sheriff Hassel explained it is for a recommended upgrade to keep the systems operating reliably and efficiently. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Securitas Technology Agreement, as presented. Motion carried 3-0.**

Stellar Services, LLC: Sheriff Hassel explained that the county is currently contracted with Stellar Services for Commissary services and with Via Path for Inmate Communications. Sheriff Hassel proposed eliminating the contract with Via Path and contract with Stellar Services for both services. The Via Path agreement may be terminated with 90 days' notice. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Stellar Services contract, as presented. Motion carried 3-0.**

BREMEN FIRE DEPARTMENT

Bremen Fire Department Fire Chief Matt Neher presented an application for the Public Safety Grant Program. He explained that they are seeking a $50,000 reimbursement to purchase eight AEDs, battery powered positive pressure ventilation fan, and battery powered extrication equipment. **Jesse Bohannon moved, second by Adam Faulstich, to approve the request for $50,000 reimbursement under the Public Safety Grant Program, as presented. Motion carried 3-0.**

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Holiday presented the Second Quarter Report. The quarterly expenses totaled $170,465, with revenues of $16,425 leaving a net expense of $154,040. There were 8,177 trips, 74 in-county denials, 143 out-of-county denials, with a total mileage of 68,271. Director Holiday also presented Invoice #1456, under contract number 97572 for Section 5311 Operating Funds in the amount of $77,020 and $14,000 for Public Mass Transit Funds, for a combined total invoice amount of $91,020.

Adam Faulstich moved, second by Jesse Bohannon, to approve the submission of Invoice #1456, as presented. Motion carried 3-0.

Jesse Bohannon moved, second by Adam Faulstich, to approve the Second Quarter Report, as presented. Motion carried 3-0.

Director Holiday explained that they will be disposing of two vehicles, a 2017 Dodge (204k miles) and a 2019 Dodge (165k miles). They are required to post the vehicles for other 5311 agencies. The

posting will be from July 17th through August 20th. If the vehicles are still available, they will be sent to the Auction Lot, pending Board approval.

BUILDINGS & GROUNDS

County Building Elevators: Buildings & Grounds Supervisor Billy Schoff explained that the County Building elevators are outdated and unable to obtain new parts. He presented two estimates from Otis Service and Repair for the County Building north elevator, which offered two options:

- Proposal number QTE-002497839, Otis HydroEnhance Upgrade, is to supply and install a HydroEnhance upgrade to replace the existing obsolete 211 control board. The upgrade will assist in improving reliability and extending the system life of the elevator (2-6 years) at a cost of $31,280 per elevator. The timeline for repairs is 4-6 weeks.
- Proposal number QTE-002497714, Otis Hydrofit Mod Hydraulic Control System, is to furnish labor and material to provide a hydraulic microprocessor-based control system. It is specifically designed to meet the needs of modernizing hydraulic elevators. The system is integrated by communications over serial links and discrete wiring, at a cost of $130,000 per elevator. The timeline for repairs is 9-12 months and requires 50% down payment.

President Klotz explained a third option is for a complete upgrade at approximately $250,000 per elevator.

Jesse Bohannon moved, second by Adam Faulstich, to approve Proposal number QTE-002497714 for the control system, as presented and to allow Supervisor Schoff to request financial support of $260,000 from the Council. Motion carried 3-0.

Courthouse Parking Lot Sidewalk: Supervisor Schoff explained that once work began on the north parking lot sidewalk it was determined that another section on the sidewalk, north of the courthouse, needed to be replaced. He presented a proposal from D.R. Masonry in the amount of $7,480 for approval. The initial proposal was for $5,950, the combined total for all work is $13,430.
Adam Faulstich moved, second by Jesse Bohannon, to approve the sidewalk repair and estimate from D.R. Masonry in the amount of $13,430, as presented. Motion carried 3-0.

HEALTH DEPARTMENT

Health Department Administrator Jackie Franks requested permission to apply for the Safety Pin – FIMR Grant offered by the Indiana Department of Health. The purpose of the grant funding is to establish a Fetal Infant Mortality Review (FIMR) committee. FIMR brings together a multi-disciplinary community team together to review de-identified infant and fetal deaths. FIMR is led by a coordinator who will collect information regarding deaths, create case summaries, establish community partnerships, and lead case review meetings. FIMR is an action-oriented community process that assesses, monitors, and works to improve service systems and community resources for women, infants, and families. The goals of this program are to reduce infant mortality rates and improve birth outcomes. The coordinator and committee will review fetal and infant deaths from both Starke and Marshall Counties. The grant will provide funding for a part-time coordinator position and an estimated award of $48,000. **Jesse Bohannon moved, second by Adam Faulstich, to allow Administrator Franks to apply for the Safety Pin – FIMR Grant, as requested. Motion carried 3-0.**

ATTORNEY REPORT

Tower Antenna Agreement. Attorney Surrisi stated the Commissioners will accept Fourway's proposal to maintain the grounds around the antennas and that he will work with Fourway to negotiate the rate.

AUDITOR REPORT

July 20, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the July 20, 2026 minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

The attendees did not have public input.

COMMISSIONER ITEMS

State Board of Accounts Annual Audit: President Klotz stated that the State Board of Accounts has posted the Marshall County Financial Statement Audit Report and the Federal Compliance Audit Report for calendar year 2025. He stated that there weren't any findings in either report.

Concierge Medicine and Employee Benefits Vendors: Vice President Bohannon sought clarification from Attorney Surrisi on the enrollment period for employees to utilize Concierge Medicine. Auditor Birchmeier explained the contract states 90 days, any changes to the contract would need to be in writing. President Klotz explained that the open enrollment period for all other benefits is 30-days, but they initially allowed 90-days for the new program and will be part of the general open enrollment terms going forward. Auditor Birchmeier further explained that information concerning Concierge Medicine had been distributed by Human Resources Administrator Daake to all departments/employees.

Vice President Bohannon requested the Commissioners allow him to schedule meetings on August 31st to hear proposals from other medical insurance representatives.

Flock Cameras: Vice President Bohannon stated that he does not want the Flock contract to contain an auto-renewal clause.

Member Faulstich encouraged parents to remind their children of driver safety precautions as the new school year begins.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:36 a.m. Motion carried 3-0.**

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Stan Klotz, President

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Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

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Adam Faulstich, Member